NEVADA COMMISSION ON AUTISM SPECTRUM DISORDERS MEETING

Date and Time of Meeting: August 15, 2025, 1:30 PM

Location of Meeting: Virtual Only, No In-person location.
Microsoft Teams:

MINUTES

1. **Roll Call:**
   Wendy Thornley
   Korri Ward, Corey Nguyen, Amy Walch, Anna Marie Binder
   Unexcused Absent: Nicole Muhoberac
   Guests: Jessica Roew, Katie Pfister, Danielle Race, Randi Humes, Eve Eriksson, Yeni Medina, Jaslyn Montoya, Stephanie Vrsnik, Steven Cohen, Loren Gonzalez, Casey Melvin, Alex Hilke, Joleen Walker, Karen Frisk, Lindsey Wood-Lopez, De Yates, Jason Drake,
   Staff: Lori Lutu & Wendy Thornley

2. **Public Comment:** (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. To provide public comment telephonically, dial 1(775)-321-6111. When prompted to provide the Meeting ID, enter 451 968 010#. Comments will be limited to three minutes per person. Persons making comment will be asked to begin by stating their name for the record and to spell their last name and provide the secretary with written comments.)
   Korri Ward, Chair

Randi Humes: She is A Management Analyst from Early Intervention Services and informed the Commission that the **Early Intervention Annual Roll-Up Report** for Fiscal Year 2025 has been included in the meeting materials. The report contains data on M-CHAT screenings and diagnoses. The team has been invited to formally present the report at the Commission's October meeting. In the meantime, the Commission is encouraged to review the report and direct any questions to the Management Analyst team via their shared email: NEISReportTeam@adsd.nv.gov (also provided in the meeting chat).

3. **For Discussion and Possible Action:** Discussion and Possible Vote to Approve the Meeting Minutes of the June 20, 2025, meeting.
   Korri Ward, Chair
   Suggestion to change Korri Ward to Corey Nguyen. Anna Marie Binder motioned to approve the draft minutes. Amy Walch seconded. Members voted and the motion carried.

4. **For Information and Possible Action:** Review of Letter of Gratitude for Amy Coyne, Discussion and Possible Vote on approval and transmittal of letter to Amy Coyne.
   Korri Ward, Chair

   Korri Ward read the letter into the record. This letter will be saved as a template for future letters of recommendation and gratitude. Anna Marie Binder motioned to approve the letter and for the letter to be transmitted to Amy Coyne. Corey Nguyen seconded. The members voted and the motion carried.

5. **For Possible Action:** Update Discussion and Possible Vote on CASD Bylaws and public record requirements to post bylaws.
   Autumn Blattman

   Anna Marie Binder motioned to approve the CASD Bylaws. Corey Nguyen seconded. The members voted and the motion carried.

6. **For Possible Action:** Resource Subcommittee update including assigning members. Discussion and Possibly Voting to Approve Members, Subcommittee Tasks and Agenda Items.
   Nicole Muhoberac

   Agenda item was tabled

7. **For Possible Action:** Review Analysis of 2015-2020 Strategic Plan. Discussion and Possibly Vote to approve assignments for layout, research, deadlines, and writing tasks to members.
   Korri Ward, Chair

Summary: Draft Strategic Plan Review Process

Chair Korri Ward shared that a draft strategic plan has been developed using several sources, including:

- The 2008 Autism Task Force document
- The 2015/2020 plan
- Key Informant, Consumer, and Provider surveys

The draft includes 4 main goals, each with objectives tied to specific source documents or data. For example, Objective 1.3 connects to the 2015/2020 plan and survey data.

Korri will send out the draft along with a Google Form for feedback. Commissioners are asked to:

- Review the entire draft (7 pages total)
- Suggest edits to goals/objectives while keeping them tied to source materials
- Indicate who should be responsible for each goal (e.g., subcommittees, agencies, legislators)

The homework is due by September 15th, so Korri has time to finalize the plan for presentation to the full Commission in October.

Corey Nguyen motioned to approve Korri Ward putting this into a Google Form and sending out to the members and for the members to return their work to Korri Ward by September 15th. Amy Walch seconded. The members voted and the motion carried.

8. **<u>For Possible Action:</u>** Discuss and Possibly Vote to Approve Tabled and Future Agenda Items; Review Future Commission Meeting Dates and Times.
    - Tabled items
    - Governor's letter
    - NEIS presentation
    - Medicaid presentation
    - ATAP presentation
    - Vocational Rehabilitation for data
    - Listserv and translation
    - Data Request
    - Strategic Plan next draft with members' input
    - Sunsetting of Legislative Subcommittee & Letter to Volunteers

Anna Marie Binder motioned to approve requesting the above presentations and a discussion and vote of the Strategic Plan. Corey Nguyen seconded. The members voted and the motion carried.

Remainder of the 2025 Autism Commission and Subcommittees Meeting Dates and Times
September 9/19/25: (1:00pm-3:00pm) Workforce Subcommittee
October 10/17/25: (8:00am-10:00am) Full Commission
November 11/21/25: (1:00pm-3:00pm) Resource Subcommittee
December 12/5/25: (1:30pm-3:30pm) Full Commission
Korri Ward, Chair

9. **Public Comment:** (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. To provide public comment telephonically, dial 1(775)-321-6111. When prompted to provide the Meeting ID, enter: 451 968 010# Comments will be limited to three minutes per person. Persons making comment will be asked to begin by stating their name for the record and to spell their last name and provide the secretary with written comments.)
Korri Ward, Chair

Wendy Thornley: Reminded members that future draft agendas and meeting materials are requested to be sent to staff fifteen business days prior to the meeting.

Jessica Roew: Clarified that if the DMS monitoring report for Early Intervention is being considered in relation to the strategic planning process, it's important to note that the monitoring was conducted on the IDEA Part C Office, not on NEIS. She suggested that the Part C Office should be invited to participate in discussions if that report is to be considered.

Casey Melvin: An occupational therapist and CEO of Tilton's Therapy for Tots, a mobile outpatient provider of occupational, physical, and speech therapy, expressed appreciation to the Commission for its efforts in workforce development. They specifically thanked the Commission for conducting the provider survey and for working to address provider shortages affecting the state.

Steven Cohen: The Developmental Disabilities (DD) Council's Five-Year State Plan has entered its second 45-day public comment period, which began last week and will close on September 22nd. Staff will be provided with this information as well.

10. **Adjournment:**

Korri Ward, Chair

Meeting adjourned at 2:29 pm

AGENDA POSTED AT THE FOLLOWING LOCATIONS:

Notice of this meeting was posted at the following Aging and Disability Services Office at 1550 E College Parkway, Carson City, NV 89706, 7150 Pollock Drive Las Vegas, Nevada 89119, and 10375 Professional Circle, Reno, Nevada 89521. Notice of this meeting was posted on the Internet through the Nevada Aging and Disability Services Division website at https://adsd.nv.gov and Nevada Public Notices website at https://notice.nv.gov